

# GLOBE UNIFIED SCHOOL DISTRICT NO. 1



**OFFICE OF THE SUPERINTENDENT**  
501 E. ASH STREET GLOBE, ARIZONA 85501  
(928) 402-6000  
www.globeschools.org

**78-283**

**POST**

**VACANCY ANNOUNCEMENT**

**POST**

## **Promoting high academic achievement in a safe and supportive environment**

ANNOUNCEMENT DATE: June 14, 2010 INTERNAL/EXTERNAL  
CLOSING DATE: Until Filled  
JOB CLASSIFICATION: Classified  
JOB TITLE: **21<sup>st</sup> Century Program Activities Leader**  
TERMS OF EMPLOYMENT: Work Basis: August 23, 2010 – April 28, 2011  
4 hours daily  
Rate of Pay: \$10 per hour  
No Benefits  
REPORTS TO: Building Principal/Program Director  
WORK LOCATION: **High Desert Middle School**

### **OVERVIEW OF RESPONSIBILITIES:**

Duties include working in a team environment to develop and implement all program activities. The Activities Leader will work with and supervise students. This person must possess excellent verbal and written communication skills. Must have the ability to work with individuals of varied ages. Must be able to handle high stress situations and maintain confidentiality.

### **MINIMUM QUALIFICATIONS:**

1. Must have current fingerprint clearance, high school diploma or equivalent required.
2. Previous experience desirable or other similar after school program.
3. Previous experience working with students in grades 7-8 preferable.
4. Current district application on file.

### **APPLICATION PROCEDURES:**

1. Current application and resumé (Internal applicants should submit transfer request) Internal applicants will be considered in accordance with District Policy GCK
2. Three (3) current letters of recommendation – external applicants
3. Copy of high school diploma (external applicants)

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### **NOTICE OF NON-DISCRIMINATION**

The Globe Unified School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs and activities. The Superintendent has been designated to handle inquiries regarding non-discrimination policies.