

# GLOBE UNIFIED SCHOOL DISTRICT NO. 1



**OFFICE OF THE SUPERINTENDENT**  
501 E. ASH STREET GLOBE, ARIZONA 85501  
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78-236

**POST**

**VACANCY ANNOUNCEMENT**

**POST**

**Promoting high academic achievement in a safe and supportive environment**

ANNOUNCEMENT DATE: February 18, 2010 INTERNAL/EXTERNAL  
CLOSING DATE: Until Filled  
JOB CLASSIFICATION: Classified

JOB TITLE: **Bus Driver**

BEGINNING DATE OF EMPLOYMENT: 2009-2010 school year  
RATE OF PAY: Hourly Pay: \$12.08  
5 Hour Day  
Fringe Benefits

REPORTS TO: **Supervisor of Facilities**

**OVERVIEW OF RESPONSIBILITIES:**

This is a bus driving position which reports to the Transportation Coordinator and involves the operation of a school bus daily over a predetermined route. Duties also include operating a school bus for field trips and athletic trips (often in addition to normal working hours).

Other duties include maintaining a daily mileage log, supervising the conduct of students and writing misconduct reports when necessary; checking and maintaining the bus daily for cleanliness and safe operations; checking gauges for oil, and water; and performing other duties as assigned.

**MINIMUM QUALIFICATIONS:**

1. High School diploma or equivalent required.
2. Must possess a Class B CDL with air brake, and P and S endorsement, and Bus Driver Certification. The Globe School District Transportation Department will assist with training and certification.
3. Must pass an annual physical, visual and hearing exam, drug screen, and be able to perform the basic functions of the position.
4. CPR/First Aid certification required.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**APPLICATION PROCEDURES:**

1. Current application and résumé (Internal applicants should submit transfer request. (Fingerprinting will be required of all applicants.)
2. Two (2) letters of recommendation - external applicants
3. Copy of High School Diploma or GED equivalent

**NOTICE OF NON-DISCRIMINATION**

The Globe Unified School District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs and activities. The Superintendent has been designated to handle inquiries regarding non-discrimination policies.